

## **ARTICLE I**

### **Name:**

**CONTROLLED RELEASE SOCIETY INDIAN CHAPTER** hereinafter referred to as “ **CRS - INDIAN CHAPTER**” for the brevity.

The logo of the local chapter combines Indian Pharmacy Symbol with the Controlled Release Chapter logo.

## **ARTICLE II**

### **Purpose/Objectives:**

The Indian Local Chapter of CRS shall focus on educating and disseminating information to people working in areas of controlled release. It offers services to the potential users like scientists and technocrats involved in active research or interested in the intricacies and applications of controlled release.

The CRS IC works with following objectives:

- 1) To help people gain access to pertinent information and research in controlled release, to exchange ideas with other researchers and to provide general information and access to current topics in controlled release.
- 2) To organize, sponsor, promote, and establish scientific research for the expansion of knowledge.
- 3) To establish centers for scientific research in all such branches of knowledge as objectives of the society would promote the material and industrial welfare of India.
- 4) To organize, sponsor, promote, develop and establish research in the field of chemistry, chemical processes and chemical engineering with a view to develop chemicals, chemical products, compounds, formulation etc which are useful for pharmaceutical industry.

- 5) To provide facilities for planned dissemination and development of the spirit of enquiry and innovation, adaptation and self-reliance amongst the younger student generation.
- 6) To disseminate knowledge, provide training in the aforesaid fields and maintain chairs, auditoriums, libraries, workshops and other equipment.
- 7) To advance the science, technology and use of Controlled Release Systems for chemicals and biologicals so as to improve their use in human and veterinary healthcare as well as to increase the agriculture produce and their protection against insects and pests.
- 8) To facilitate the spread of knowledge and information, publish newsletters/journals in the field of controlled release for the promotion of the objects of the society.
- 9) To strive for professional or Trade brother-hood and provide and promote integration among the members.

## **ARTICLE III**

### **MEMBERSHIP:**

#### **Section I**

##### **1. A) MEMBERSHIP:**

Membership of the society shall be open to all business communities, engaged in pharmaceutical and allied professions, persons of a majority age, academicians and students, until determined otherwise under the rules and regulations of the society.

#### **Section II**

##### **B) ADMISSION:**

Membership in this society shall be acquired by invitation and application irrespective of any caste, colour and creed. Application shall be made on forms provided by the office (as attached). The same shall be signed by the members in good standing who shall act as sponsor and submitted along with fees to the Executive Committee. On approval of by a majority of the Executive Committee, the prospect will become a member of this society. Nothing in this clause shall apply to the original members.

### Section III

#### C) TYPES:

Subject to subsection II, hereinabove membership in the society shall be as under.

##### i) ORDINARY MEMBERS:

A person as individual (Pharmacy Professional) whose membership is approved by the Executive Committee for term on payment of prescribed fees, becomes Ordinary Member of this society.

##### ii) ACADEMICIAN MEMBERS:

A teacher associated with educational research institutions, whose membership is approved by the Executive Committee, for term on payment of prescribed fees, becomes Academician Member.

##### iii) STUDENT MEMBER:

Any student of any science faculty, of any age who pays the prescribed fee becomes a student member. He/She will not be entitled vote at any meeting.

##### iv) PATRON MEMBERS:

A person of eminence and distinction in the field of science, technology, research and pharmaceutical business and makes payment of prescribed fees on one time basis becomes Patron Member of this society.

### Section IV

#### D) EXPULSION:

i) Any member who fails to pay any indebtedness due to this society shall thereon forfeit his good standing and he will cease to be a member.

ii) A member may be expelled from membership if he is guilty of business misconduct and acts contrary to the principles of society and a resolution is passed by the governing body.

## Section V

### E) FEES AND DUES:

#### a) ENTRANCE FEES:

Each member shall pay entrance fees as decided by Executive Committee from time to time and the same shall be collected before such member is enrolled as a member of this society.

#### b) MEMBERSHIP FEES:

Prescribed fees as decided by Executive Committee from time to time shall be paid annually by the end of financial year of the society.

#### c) PATRON MEMBERS:

Patron members will pay prescribed fees on one time basis as decided by Executive committee from time to time.

## **ARTICLE IV**

### **OFFICERS AND ADVISORS**

#### **EXECUTIVE COMMITTEE:**

### Section I

A) Executive Committee is constituted from amongst the members of Society for carrying on the activities of the Society and day to day management and consist of:

i) 6 elected members

ii) All past presidents, Ex-office members.

iii) Co-opted members not exceeding 5.

iv) Prof. H. L. Bhalla, President Emeritus shall be permanent member of Executive Committee.

v) Patron Member shall be permanent invitee to the Executive Committee.

### Section II

B) The term of the Executive Committee shall be for two years only.

## **ARTICLE V**

## OFFICES AND DUTIES:

### Section I

#### Executive Committee.

- i) The Executive Committee shall carry on activities as per the aims and objects of the Society and shall work for furtherance of same.
- ii) The Executive Committee shall be responsible for maintaining proper records of the activities and of the income and expenditure and assets and liabilities of the Society through its officers.
- iii) The Executive Committee shall meet at least once in every six months.
- iv) The Executive Committee shall have rights to appoint Chairmen to subcommittees and entrust them such work as it deems fit.
- v) The Executive Committee shall have the power to accept conditional donations, borrow or invest or create loans as may be necessary or deemed fit and to grant affiliation to Chapters and to provide Model Constitution and Bye-laws for them, and give instruction and directions for the proper functioning.
- vi) The Executive Committee will decide the date and place and time of Annual General Meetings and hold elections as per the constitution of the Association.

### Section II

#### OFFICE BEARERS:

- A) The Office Bearers of this Society shall be President Emeritus, President, Vice President, Secretary and Treasurer.
  - a. No person shall be eligible to hold office in this Society unless he is a member in good standing.
  - b. No officer shall receive any compensation for any service to the association in his official capacity.
  - c. President Emeritus will be a permanent Office Bearer of this Society.

### Section III

#### STATUS AND FUNCTIONS:

i) PRESIDENT EMERITUS:

He shall hold a responsible position in the society and shall guide, assist and monitor the functioning of the Executive Committee.

ii) PRESIDENT:

He shall be the Chief Executive Officer of this society and preside at all meetings of the Executive Committee of this Society, issue the call for regular and special meetings of the Executive Committee and the Society.

iii) ALL PAST PRESIDENTS:

They shall be the ex-officio members to the Executive Committee.

iv) VICE PRESIDENT:

Vice President shall, under the direction of the President, oversee the functioning of the Society. If the President is unable to perform the duties of his office for any reason the Vice President shall occupy his position and perform his duties with the same authority.

v) SECRETARY:

In fulfillment of his responsibility, the Secretary shall:

- a) Submit regular reports to the Executive Committee.
- b) Submit to the Executive Committee yearly statements of the financial position of the association in consultation with the Treasurer.
- c) Have custody and keep and maintain general records of the Society including records of minutes of association and Executive Committee attendance; committee appointments; elections; classifications (if any) address and telephone numbers of members of the association, accounts and receipts and disbursement.
- d) Call such meetings as may be provided in the constitution.

vi) TREASURER:

- a) Prepare and submit periodical statements to the Executive Committee of the Society.
- b) Pay out any payment of Society obligation only on authority given by the Executive Committee.
- c) Receive all money and deposit the same in a bank or banks approved by the Executive Committee.

## **ARTICLE VI**

### **Section I**

#### Amendments and Bylaws:

All amendments to the constitution or bylaws are subject to the approval of the Executive Committee of the Controlled Release Society.

### **Section II**

#### ELECTIONS:

- i) The elections of the Executive Committee shall be by secret ballot and shall be held once in every two years.
- ii) No member shall be entitled to propose or second any nomination or contest for or participate in the election unless he has paid all his dues and he has been a member of the society at least for 6 months prior to the date of election.
- iii) Each member eligible to vote shall have only one vote.

### Section III

#### GENERAL BODY MEETING:

##### A) SPECIAL MEETINGS:

Special meetings of the Society may be called by the President, at his discretion and shall be called by the President when requested by the Executive Committee at a time and place determined by the person or body requesting the same.

##### B) ANNUAL GENERAL BODY MEETING:

- i) All members of the society will constitute the General Body of the Association.
  - ii) The General body will meet within 6 months of the close of the year in the Annual General Meeting of which not less than fourteen days prior written notice will be given to transact the following business:
    - a) Confirm and pass the minutes of last Annual General Meeting and of the previous special general meeting.
    - b) Receive and adopt the annual report and the audited statements of accounts for preceding year as presented by the Executive Committee.
    - c) Elect subject to the provision for election, members of the Executive committee for which duly proposed and seconded nominations will be received in office five days before the meeting.
    - d) Appoint auditors for the ensuing year.
    - e) Transact such other business with the permission of the chair.
- bi) The presence in person 1/3<sup>rd</sup> of the members in good standing shall be necessary for a quorum at any meeting of the society.



#### Section IV

##### FINANCE:

- a) Capitalization of patron membership fees shall be made and the same shall be invested in approved securities
- b) Any bank account of the Society shall be operated by any two out of President Emeritus, President, Vice President, Secretary and Treasure as resolved by the Executive Committee.

#### Section V

##### RECORDS AND RESIDUE:

###### A) MINUTE BOOKS:

The Executive Committee shall keep regular books in which minutes of its own proceedings and those of general meetings shall be regularly recoded.

###### B) DISSOLUTION:

The Society may dissolve itself according to the procedure laid down under section 13 and 14 of Society Registration Act 1860, India and its amendments.